



PO Box 148
Bedford, PA 15522

BedfordJointMunicipalAuthority@gmail.com
www.ShusterWayHeritageTrail.com

Sean Bardell - Chairperson
Open - Vice Chairperson
Marie Russo Favatella - Secretary
Jeb Kegg - Treasurer
Mary Jo Casalena - Assistant Secretary-Treasurer

Meeting Minutes - January 10, 2025

- 1) **Bring Meeting to Order** - Sean opened the meeting at 8:03 a.m. In attendance were Sean Bardell, Marie Russo Favatella, Jeb Kegg, Mary Jo Casalena (via phone), Nate Roadman, Jeff Claycomb and Jim Wehling.
- 2) **Review and Approve Regular Meeting Minutes from Prior Month** - Sean made the motion to approve and Marie seconded it.
- 3) **Public Comment** - None Geocaching - Jim invited the person to the meeting. Don't know why he wants to do this.
- 4) **Old Business**
 - a) SAP & DC Mini-grant - Official paperwork pending, but can incur costs.
 - b) Mini-grant Implementation & Fundraising Plan - already working on this. Mini grant amount is concentrating on what we can do, such as ordering benches and educational displays. Where can we store them? Possibly the township. We will receive a 3% discount, but costs are increasing. \$11,629.90 includes shipping. There's at least a 4 month lead time. Since everything is under mini-grant we won't have to go through the bidding process, plus we're using Co-Star. 20 story boards are \$6,085. Sean made a motion to approve both of them and Jeb seconded it.
 - c) Trail Maintenance - It appears someone intentionally removed and damaged a sponsor's sign. We'll need to relocate it and cement it in. The northern part of the trail cost was \$300/mowing done by Tim Ford. Need to decide how many times to mow it. Jeb will set up a schedule. Likely would be a maximum of 7 times needed to mow.
 - d) Rotary Peace Pole - Jim will have a hole drilled for it. Location will be just past bridge one on the south side of the trail as people can walk around it.
 - e) Northern Trail - Jeb will talk with Bob Salathe regarding his property. There's water, sewer and natural gas there if we'd ever want to have a restroom facility.
 - f) Marker Update - Aaron was supposed to work on it over his holiday break, but didn't. He was wondering if there's any underground utilities. He's aware we need to know when he'll be there to do the drilling, so we can notify Omni Bedford Springs, the Elks and BOV. Due to the current weather, he probably should wait until the weather warms up. Mary Jo will follow up with Aaron to determine his timeline.
 - g) Amenities/Sponsorship Plan for Northern Trail Extension - Sponsorship opportunities are posted on the website; there's 5 sponsorships already sold. Estimated lifetime is at least 25 years. Aluminum is shiny so you can see them at night or during the day. If we wanted them painted; we'd have to handle them separately as the manufacturer does not do this. Jim will check into ordering the bicycle stencils - need to be at least 3-4'.

- h) Weber Lane - Covered under Northern Trail Extension.
 - i) OBV Boat Launch -.No updates.
 - j) Trail Video - Checking into adding the Omni side of trailhead. Can be embedded into our link. Send out to others such as DBI to promote the trail. Jim will contact Amanda at the Omni to confirm we have permission to include in the video.
 - k) Storyboard Walk - Covered above.
 - l) Dam Removal from American Rivers - Could be as early as June; they are in the permit process.
- 5) **New Business**
- a) Possible Mountain Bike Project - 1,014 acres owned - Kinton's Knob, fair grounds, and Dishong Drive. Single track hiking and biking trails - board approved. They are giving us permission to proceed - great fit for land and positive economic impact. Sean suggested starting at fairgrounds. Dishong track has old Millborn reservoir on it; would make a good trailhead. If we stay within their lands, there's no additional permission we need to obtain. Since there's two separate tracks we can do them in phases, starting with Dishong Road. Sean made a motion to move forward to do some exploratory work. BOD will meet to look at the trails. Jeb will make a motion to explore and Mary Jo seconded it.
 - b) Recognition of Founding Members - Do some type of monument in recognition of founding members. Sean made a motion to do so and Jeb seconded it.
 - c) Update on Authority Members - Sean will look at bi-laws. Likely need to be a resident, not just a property owner.
 - d) Additional Woodland Owners Trees - Deadline is 5 p.m. today. Omni Bedford Springs is okay with having trees planted on their property. Jim didn't check with Elks or Old Bedford Village. Plant some dogwoods and serviceberry trees as well as hardwood trees. Trees are free. Suggest obtaining 50 trees and shrubs. Jeb made motion and Marie seconded it.
- 6) **Officers' Reports Not Covered Above**
- a) Chairperson -. Nothing additional.
 - b) Vice Chairperson - N/A
 - c) Treasurer - see attachment; Keith Landis' bill for domain and hosting renewal. Sean made a motion to approve payment and Marie seconded it..
 - d) Secretary - 2025 meeting dates were posted in the Bedford Gazette on January 8th as a classified ad for BJMA to have Proof of Publication.
 - e) Secretary-Treasurer - Nothing additional.

Sean adjourned the meeting at 9:38 a.m. Next meeting will be on **Friday, February 14, 2025 at 8:00 a.m.** at the Bedford Borough Office, 244 W Penn St. Bedford, PA 15522.