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[www.ShusterWayHeritageTrail.com](http://www.ShusterWayHeritageTrail.com)

Sean Bardell - Chairperson  
Nate Roadman - Vice Chairperson  
Marie Russo Favatella - Secretary  
Jeb Kegg - Treasurer  
Mary Jo Casalena - Assistant Secretary-Treasurer

### **Meeting Minutes - February 14, 2025**

- 1) **Bring Meeting to Order** - Sean brought the meeting to order at 8:05 a.m. In attendance were Sean Bardell, Marie Russo Favatella, Jeb Kegg, Mary Jo Casalena (via phone), Jim Wehling and Jeff Claycomb; Nate Roadman was absent.
- 2) **Review and Approve Regular Meeting Minutes from Prior Month** - Mary Jo moved to approve the minutes and Jeb seconded it. Motion carried.
- 3) **Public Comment** - None
- 4) **Old Business**
  - a) SAP & DC Mini-grant - bike racks and educational displays were ordered. Have 3 docents; need 6 others. Jim, Mary Jo and Kris Schaale will decide on content. Jim will work on signage and then get back to the group. Jim will contact Faith Price.
  - b) Mini-grant Implementation & Fundraising Plan - Sold 2 benches & 2 educational displays.
  - c) Trail Maintenance - Jeb will contact Tim Ford about mowing.
  - d) Rotary Peace Pole - Ceremony is to be held on 3/29. Jim will confirm date and time.
  - e) Northern Trail - Jeb talked with Bob Salathe who said he did have a Phase 1 done and there were no findings. He probably would lease it or possibly sell it (appraised at ~\$97k). Potential advantages to buying it: has water, sewage for restrooms etc. May be able to receive funding (80/20). Jeb will follow up with Bob to determine potential selling price. Purchase would work better from a grant perspective. Would consider a long term lease (25-30 years).
  - f) Marker Update - Posts were installed behind the fence this week. Markers will be installed later.
  - g) OBV Boat Launch - Jim was hoping the leadership class would take it on, but they have other projects. So, he'll approach the rotary club about placing 1-2 loads of stone by bridges, which will allow area for fishermen and kayakers, then it could be mowed.
  - h) Trail Video - Need to place it on FaceBook (FB) so it can be shared. Jim will contact Keith Landis about the link.
  - i) Dam Removal from American Rivers - Jim said it's moving forward; American Rivers presented to council. They have funding, which could be available as soon as this summer or next summer at latest.
- 5) **New Business**
  - a) Right to Know Request - Send as requested.
  - b) Possible Mountain Bike Project - We need to hike it, pending weather. Sean will send out Doodle Poll.
  - c) Recognition of Founding Members - Sean looked into native stone with a bronze plaque. They are precast, easy to put up and last a long time; grout is made for outdoors. Best place is at the trailhead by Omni Bedford Springs. Lead time is less than one week.

- d) Update on Authority Members - Nate was approved by both borough and township.
  - e) Additional Woodland Owners Trees - 50 were ordered; will pay nominal cost to have augered. Trees are expected to arrive in April.
- 6) **Officers' Reports Not Covered Above**
- a) Chairperson -. None
  - b) Vice Chairperson - None
  - c) Treasurer - Jeb reviewed last month's report and provided State Ethics Commission /Statement of Financial Interest to board members to complete prior to May 1, 2025. Sean approved bill payment and Marie seconded it. Resolution was made to switch the BJMA's bank accounts from Somerset Trust to Hometown Bank of Pennsylvania. This would include the main authorized signers would include Sean Bardell, Mary Jo Casalena, Marie Russo Favatella, Todd Nathan Roadman and Jerob Kegg. Two signatures for withdrawals and check signing are required. Jeb abstained from the vote. Mary Jo made a motion to approve and Marie seconded it. All were in favor.
  - d) Secretary -.None .
  - e) Assistant Secretary-Treasurer - None

Sean brought the meeting to close at 9:01 a.m.

Next meeting will be on **Friday, March 14, 2025 at 8:00 a.m.** at the Bedford Borough Office, 244 W Penn St. Bedford, PA 15522.

BJMA Treasurer's report  
3/14/2025

Current checking	1,076.32
Current savings	<u>63,086.00</u>
Total	<u>64,162.32</u>

*Income*

Donations	4,164.44
Interest	<u>140.28</u>
Total	<u>4,304.72</u>

*Disbursements*

A2B Media	500.00
Ritchey, Ritchey & Koontz	65.00
	0.00
	0.00
Total	<u>565.00</u>

*Accounts receivable*

Credit card rebates	74.00
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*Accounts payable*