



## Meeting Minutes March 13, 2020

### ATTENDANCE:

BOARD: Sell, Ressler, Lorah, Casalena & Koontz

GUESTS: Brian Smith (KEI), Jim Wehling (Volunteer)

- A. Call Meeting to Order - Meeting called to order by Sell at 8:17 AM.
- B. Review & Approval of February 2020 Meeting Minutes. Motion by Casalena to accept as submitted by Ressler; 2nd by Lorah. Meeting Minutes accepted
- C. Public Comment
  1. Brian Smith (KEI) - presented the latest revised plan for the Northern trail extension. Sell, Ressler, Koontz, Wehling and Brian Smith had met with PennDOT officials on March 5 where it was determined a logical terminus at the OBV entrance with a trailhead parking located on the North East side of the OBV bridge is the most feasible option at this time, after the property owner along Weber Lane decided did not want the trail head on North end of his property. Further trail development out to Weber Lane to be a future phase/ Due to timeline for permitting and construction contract funds being spent all determined this was best approach to keep the project moving forward. The railroad bed from OBV to Weber Lane is already established and will be less costly to develop than other phases.
  2. Next step will be to discuss with Bedford Township Municipal Authority. Next meeting is April 1st at 4:00 pm. We will plan to present the revised drawing to the Authority board.
  3. Wetland Banking payment timeline to be determined. Brian Smith to research. It may be that credits need to be purchased prior to permit being issued. Approximate \$25K-\$30K. Final design will determine actual wetland impact which will determine final cost. Timing on this is key so we can plan for funding of this additional expense, which cannot be considered part of construction cost.
  4. Updated construction cost estimate is \$2,266,010.60
  5. Timeline - permit to be submitted near the end of March 2020.
- D. New Business
  1. Construction Funding Award Letter status - Per Nicki Donahoe, PennDOT is still working on the letter & will get to us when completed.
  2. Funding Request to Bedford County - No update/nor response from Bedford County
  3. ECMS Site Access - Brian Sell updated our access. Brad Koontz to log in to make sure we update our status. ADMIN-008487 user name.
  4. DCED Grant Agreement Extension - Brian Sell submitted a request to extend the deadline by which the funds needed to be spent since we were delayed in the

design because of alignment changes. Approved by DCED. We will just need to execute an amendment. Sell & Ressler are the two authorized to sign.

5. Other Funding - SAP&DC mini grant may be of help to pay for wetland banking cost. Wehling to talk to Brandon Carson to see if this is a feasible option. Grant amounts up to \$50,000.
6. Trail Use Event Application - Howard Hanna Hustle-6/6/2020. Motion by Sell to approve, 2nd by Casalena. Motion carried. April will notify Borough and Event Organizer of approval & request required certificates of insurance.

#### E. Old Business

- a. Boat Launch - Jim Wehling and April met with Hometown Bank and Coughenour Engineering on 2/27/2020 at the site across from Hometown Bank in Bedford. Barry Ressler who serves on the Board of Hometown Bank had contacted April to advise they are planning to build a 20 space parking lot on the property across from their Bedford Branch. Following our meeting Hometown Bank has agreed to partner with us by having Royce develop the design to include accommodations for a boat launch, specifically allowing for vehicles/trailer turnaround, a paved handicap space and plan for a "park" type area to include possibly picnic tables, gazebo, etc. The shared use space will require easements executed between us. Royce waived the \$400 cost we were going to pay for a preliminary sketch to present to the Hometown Bank Board, since he will already be doing the design for the bank. BJMA will be responsible for all construction cost for our portion and for permitting to install the actual launch. Royce researching permitting requirements & costs & will report back to April. Discussed possibly seeking funding from DCNR/SAP&DC/Bedford County Endowments. Match will be required & could seek other local support.
- b. Updated signage for kiosks - Mary Jo Casalena will work on those. Also has the updated metal displays which Jim and Mary Jo will install. Brad also has updated Rock Springs Lodge posters to install in kiosks.
- c. QR Code - will be used on new signage
- d. Bike Fixit Station - Max is still working on fundraising.
- e. Easements - Jim Wehling met with Bill Snyder and discussed the timeline & need for easements to be secured. Priorities - Williams Family Limited Partnership, Larry Yantz, Joel Mattson. Next priority will be the OBV easement.

#### F. Reports of Officers

- Chairman - will not be here for April meeting
- Vice Chairman - discussed there may be a need for signage posted on bollards to prevent folks from parking in front of bollards in the event of an emergency. Alternative ideas discussed to communicate the no parking by painting on the gravel. Mary to review.
- Secretary - Will post SAP&DC Trail Use Report to our website. Next meeting date is on Good Friday, but determined we will still have a quorum so keeping meeting as scheduled. Ethics Forms reminder. Bridge Inspections will need to be done in 2020. Put on agenda for next month.
- Treasurer - Koontz presented Treasurer's Report - see attached. Tax deadline may or may not be extended. Motion by Ressler to accept report & pay bill to P/S Printing. 2nd by Sell.
- Secretary-Treasurer - will not be here for April meeting

Meeting adjourned at 9:40 AM.

Next Meeting will be April 10th @ 8:15 AM at Penn Square Center,  
127 S. Juliana St., Bedford.

BJMA Treasurer's report  
3/13/2020

Current checking	2,093
Current savings	<u>72,332</u>

Total	<u>74,425</u>
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*Income*

Bedford Twp	5,500
Interest	<u>112</u>

Total	<u>5,612</u>
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*Disbursements*

P/S Printing	<u>86</u>
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Total	<u>86</u>
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*Transfers*

Checking to Savings	5,500
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*Accounts receivable*

Credit card rebates	25
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