



## Meeting Minutes July 10, 2020

### ATTENDANCE:

BOARD: Ressler, Lorah, Casalena, Koontz & Sell

GUESTS: Jim Wehling (Volunteer), Brian Smith (KEI)

- A. Call Meeting to Order - Sell called meeting to order 8:19 AM.
- B. Review & Approval of June 2020 Meeting Minutes. Motion by Koontz, 2nd by Lorah to accept minutes as accepted.
- C. Public Comment
  1. KEI - Brian Smith - Northern Extension Update
    - Andy from Keller working to finalize easement parameters due to alignment specifics.
    - Core borings were completed and have the report. Needed for bridge design.
    - H&H Report was accepted by PennDot this week. There is no increase in water elevation in the 100 Year flood plain.
    - Next submission is safety review with PennDOT
    - Working to finalize & submit the Joint Permit application by end of July to PennDOT. Expect to be submitted to DEP for review by September.
    - Per Brian, there is still no issue with the timeline.
  2. Wehling - Update on Easements - need to have easements finalized by our August 14, 2020 meeting due to SAP&DC grant application requiring control of corridor.
    - Wehling - Signed & Executed
    - Hammond - Signed & Executed
    - OBV - Do not have. OBV solicitor Brad Allison is working on. Will work to provide suggested language to Brad to address their concerns and let him know timeline. We are agreeable with accommodating all 4 concerns. .
    - Winglee - still finalizing description before can finalize
    - Clearfield Ave properties - Agreement from Mattson & Williams to sign easements. Bill Snyder to send brief note to Yantz regarding what is required.
    - Don Arnold - Agreement to sign easement when ready.
    - G&N Realty/Don Brown - had some questions about liability and maintenance. Addressed with some additional language in proposed easement regarding maintenance of trees and litter. Also adding additional insurance/indemnification language.
- D. New Business
  1. Bedford County Financial Commitment & Check Presentation - Will be held on 7/28/20 @ 1:30-2:00. April to send thank you letter to Bedford County for \$15,000 for each 2020 and 2021 financial support.
  2. Trail Surface - Rodney, Road Master at Bedford Township, will wait until after we get some rain to do a small test area of brushing to remove larger stones. If that doesn't work, may look to add some dust.

3. Bridge Inspections - April talked to Keller, Stiffler & McGraw, P. Joseph Lehman, Royce Coughenour & Bedford Township. Recommend tabling decision on inspections until our August meeting by which time we will have all proposals in hand. April reported KEI confirmed there is not a PennDOT, nor Federal Highway requirement to have the bridges inspected, but that it is a best practice to do so every 5 years.

#### E. Old Business

1. Boat Launch - Royce Coughenour identified Matt Ziegler will likely be our DEP contact for permitting purposes. He's awaiting response on how permitting will take place since not accepting visits. The Hometown Bank parking lot stormwater and development plans should be approved by Bedford Township on July 21, 2020.
2. SAP&DC mini-grant application status. Wehling talked to Stacy LoCastro regarding our cash balance match & wanted a letter that more clearly details our funding. Motion by Sell to approve a letter to SAP&DC committing a match of \$8,570 from our cash balance in addition to the committed County \$30K to satisfy the total 50% match of \$38,570. 2nd by Casalena. Jim prepared draft letter. Approved. April will send electronic copy to Jim to submit to Stacy. Jim reported the timeline on a decision for this grant program is their August Meeting which is to be scheduled for a date mid-August.
3. Updated signage for kiosks - Casalena worked to update the design and sent to Mari-Pat. Mari-Pat suggested using Got Print website for printing on vinyl with UV protection, as a cost effective option. \$11/print + shipping. Motion to have MJ proceed with ordering the 5 prints, plus a graphic for in Fort Bedford Park through Got Print. 2nd by Sell. Motion carried.
4. DCED Grant Extension - Brian & April both electronically signed the revised grant agreement. To date we have not received a copy of the final agreement. Sell will contact Cody Deal to verify status of the hard copy agreement.

#### F. Reports of Officers

- Chairman -
- Vice Chairman -
- Secretary - Subaru Share the Love - Stacy Bollman from Thomas Subaru offered their program to us for 2020. April submitted the online application. We would be one of 2 organizations to benefit from the program this year. Awaiting approval.
- Treasurer - See attached report. Moved money to checking with better interest rate. Brad reached out to Cody at CFA on delayed response to the 2/14, 5/17 and recent 7/10 reimbursement requests. Brad sent scanned copy of requests to Cody and will send today's to make sure these are prioritized. COVID shutdown and remote work identified as cause for delay. Cody will help expedite payment.
- Secretary-Treasurer -

Meeting adjourned at 9:30 AM.

Next Meeting will be August 14th @ 8:15 AM at Penn Square Center,  
127 S. Juliana St., Bedford.

BJMA Treasurer's report  
7/10/2020

Current checking	53,982
Current savings	<u>124</u>

Total	<u>54,106</u>
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*Income*

Bedford County	15,000
Interest	<u>3</u>

Total	<u>15,003</u>
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*Disbursements*

P/S Printing	<u>59</u>
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Total	<u>59</u>
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*Transfers*

Savings to checking	37,000
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*Accounts receivable*

CFA #9 2/14	28,533
CFA #10 5/17	22,317
CFA #11 7/10	12,241
Credit card rebates	27