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Brian Sell, Chairman
Joshua Leibfreid, Vice Chairman
Mary Jo Casalena, Asst Secretary-Treasurer

Brad Koontz, Treasurer
April Ressler, Secretary

Meeting Minutes – August 8, 2014

ATTENDANCE: BOARD: Brian Sell, Brad Koontz, April Ressler, Josh Leibfreid; ABSENT: Mary Jo Casalena
PUBLIC/GUESTS: Jim Wehling (Bedford Borough); Dave Swartzel (Omni Bedford Springs Resort); Juli Dull (Reed, Wertz & Roadman); Kirt Morris (Bedford County Commissioners)

A. Meeting called to order 8:16 AM by Chairman Sell

B. MINUTES: Motion by Koontz to accept minutes as submitted, 2nd by Leibfreid. Minutes approved as submitted.

C. PUBLIC COMMENT/Discussion:

1. Update from PennDOT & KEI on Construction Status. No one from Penn DOT or KEI was in attendance, but Ressler had forwarded the meeting notes from the 7/25/2014 meeting held with PennDOT, KEI, Bedford County Commissioner, Kirk Morris and Steve Howsare from SAP&DC. We officially rejected all bids due to pricing coming in over budget/funding. Plan is to re-bid in January 2014.
 1. Changes to Scope – Several items were identified on 7/25 which could reduce construction cost, but our board also discussed 2 other key possible cost reduction areas – 1) reconsider use of the Emergency Management Services owned ATV which is garaged at Bedford Ambulance Service or purchase of our own ATV to service as the emergency response vehicle, in lieu of a 15,000 gvw ambulance. This may allow bridge to be re-engineered to only support weight of ATV & reduce cost. Sell to contact Donahoe to revisit this issue as relates to federal funding requirements. 2) Reconsider use of fill from Elks to be used on project. Now that not under timeline crunch, it may be possible to apply for/receive permit to cross stream to access fill. Leibfreid to discuss with Elks board again to see if will be agreeable to allowing access to & use of fill; Sell to discuss with Donahoe to see if can be reconsidered and to see if cost/benefit analysis could be done to see if this will be a true cost reduction item.
 2. Funding – Per Sell, we received confirmation from DCNR that our funding is available through 2016. Sell also confirmed that the portion of Federal Funding in TAP program grant has been guaranteed through 2015. Wehling provided an update on the Greenways, Trails & Recreational Programs Grant Application. A modification to the application was needed to make sure 15% of funds were going toward engineering. Wehling provided spreadsheets to reviewer detailing where the funding was coming from for this project. A letter is needed to guarantee BJMA will have \$37,500 of local matching funds. Motion by Sell to authorize letter, 2nd by Ressler. Letter was prepared & provided to Jim to send to reviewers. A hard copy will be sent by mail. Wehling also provided some talking points for us to use when discussing the application with politicians. Wehling noted even if we get the \$250,000, we would still be \$400K under the lowest bid. We are hopeful the additional cuts in scope and re-bidding in 2014 with less aggressive time-line will help with overall lower bids.
 3. Timeline for re-bid – Plan is to rebid in January 2014 with longer construction time-line.

2. Clearing & Grubbing Status

- Elks & Smith – Ressler reported the Elks still wants to proceed, although suggested later in year when ground is harder would be preferred to minimize damage to golf course. Wehling to contact Penelec again to see if can get tree trimming done in September. Wehling to contact Allen Harr to mark trees for removal. Ressler to contact Rudi Fritz to see if can work us in for October once trimming completed.
- Omni – Dave Swartzel confirmed still progressing with work on their property. Will avoid area near large bridge in case there are modifications made to size/scale of structure during re-engineering.

D. OLD BUSINESS:

1. Golf Tournament with Rails to Trails of Bedford County - no update yet on funds from the event.

E. NEW BUSINESS:

F. REPORTS OF OFFICERS:

- A. Chairman –
- B. Vice Chairman – Discussed involvement in monthly meetings & commitment to BJMA board
- C. Secretary – Ressler invited Juli Dull to present options for our General Liability & Public Officials Liability insurance. RWR remarketed to several carriers. Dull presented pricing with Cincinnati Insurance Company which will provide us with an annual savings of \$517 versus our current carrier Selective. Motion by Leibfreid to move insurance from Selective to Cincinnati and authorize payment for the new policy. 2nd by Koontz. Ressler abstained from vote. Ressler also clarified that no letter was needed for SAP&DC.
- D. Treasurer – Expenses: 3 invoices- from Bedford Gazette for \$28.60 for meeting notice ad; \$100 to Commonwealth of PA for PA Greenways grant application fee; \$1,578 to Reed, Wertz & Roadman for insurance. *Motion by Leibfreid to pay bills & 2nd by Sell. Motion carried.*

G. Motions & Resolutions

Motion by Sell to adjourn 9:32 AM. Second by Ressler.

Next meeting will be September 12th, 2014 at 8:15 AM at the Downtown Bedford, Inc. office, Juliana Street, Bedford